

Customs documents (for non-Japanese citizens)

1. **IMPORTANT: Unaccompanied Articles Customs Form C. No.5360 (Original)**
 - ◆ Customs Form is obtained on the shipper's flight to Japan
2. **A clear copy of passport, with the following information:**
 - Picture and information page of shipper's passport
 - Visa page of shipper's passport (working visa in Japan)
 - ◆ If shipper visa is not available, a letter to Customs prepared by the company in Japan can be used in lieu of actual visa (Original copy required). This original letter should be prepared for each shipment.
 - Shipper's most recent entry stamp into Japan
 - ◆ The date should be the same as a stamp on an "Unaccompanied Articles Customs Form C. No.5360"
 - ◆ The date should be within 6 months from the shipment's arrival date
 - ◆ If shipper is flying into Japan from country other than the shipment's origin, proof that shipment is used household goods from the origin country (e.g. entry/departure stamp tracking back to origin country)
 - VISA (more than one year) of the country where the shipment originated, if shipper's nationality is different from the origin country
 - ◆ Visa must cover the whole period of stay and be valid from time of embarkation

Customs documents (for Japanese citizens)

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 - ◆ Customs Form is obtained on the shipper's flight to Japan
2. **A clear copy of passport, with the following information:**
 - Picture and information page of shipper's passport
 - VISA (more than one year, "Tourist Visa" is not accepted) of the country where the shipment originated
 - Shipper's most recent entry stamp into Japan
 - ◆ The date should be the same as a stamp on an "Unaccompanied Articles Customs Form C. No.5360"
 - ◆ The date should be within 6 months from the shipment's arrival date
 - ◆ If shipper is flying into Japan from country other than the shipment's origin, proof that shipment is used household goods from the origin country (e.g. entry/departure stamp tracking back to origin country)
 - Shipper's departure stamp from Japan to the country where the shipment originated
 - Shipper's entry stamp into the country where the shipment originated
 - Shipper's departure stamp from the country where the shipment originated to Japan



CUSTOMS DECLARATION

Customs Form CDS-3530

Declaration of Accompanied Personal Effects and Unaccompanied Articles

Where to obtain the form: On the shipper's flight over to Japan. Please ask the cabin attendant.

Please obtain Two copies, as they must be completed in duplicates.

What to do:

The shipper must hand the completed cards to the customs officer at the airport upon arrival, where the cards will be stamped and one copy will be returned to the shipper immediately.

Customs Form is necessary for: The shipment to be custom cleared as used household goods.

The shipper to be allowed 200,000 yen worth of new items, and 3 bottles of alcohol duty free.

Date of Arrival in Japan: _____

Flight No./Name of vessel: _____
 Last name: _____
 First & middle name: _____

Name: _____

Address in Japan: _____

Nationality: _____

Occupation: _____

Date of Birth: Year (19) _____ Month _____ Day _____

Number of Dependents: Adult _____ Under 20 years old _____

1. Alcoholic Beverages		Bottles	Quantity	Market Value
Cigarettes				
Cigars				
Others				

2. Tobacco Products: Cigarettes _____ Pieces; Others _____ Grams

3. Perfume: _____ Quinces

4. Others (Articles other than 1-4 mentioned above, e.g. handbags, jewelry, clothes):
 Description: _____ Quantity: _____ Market Value: _____

5. Do you have Unaccompanied Articles? Yes No

PL: VERSEL PR: BL AIR PR: BL MAIL PR: _____

PLEASE REFER TO THE REMARKS ON THE REVERSE SIDE

The following persons are requested to submit this Declaration Form to Customs. (1) If you have unaccompanied articles, please submit this Declaration Form in duplicate. Unaccompanied articles must be imported within 6 months from the date of your arrival. (2) If you have firearms or swords.

Duty-Free Allowances for Nonresidents: There is no duty-free allowance for alcoholic beverages and tobacco products imported for use by you or your family members. The duty-free allowance is limited to the articles owned for their own use, e.g. toys. Any commercial goods including samples are dutiable.

Item	Allowance	Remarks
1. Alcoholic Beverages	3Bottles	750c/bottle
2. Tobacco Products	40 cigarettes 100 cigars 500 grams of other kinds of tobacco	If there is more than one kind, the total allowance is 500 grams.
3. Perfume	2 Quinces	
4. Others	¥200,000.000 (Market Value)	If the total market value of each item does not exceed ¥10,000, you need not list the items in this column.

Currency: You are required to submit to Customs, "REPORT ON PHYSICAL TRANSPORTATION EXPORT/IMPORT OF MEANS OF PAYMENT" if you have means of payment, securities, or precious metals mentioned below: (1) Cash, Check, funds, T/C, Promissory Note, Securities whose amount exceeding ¥1,000,000 or its equivalent. (2) Precious metals exceeding 1 kg. (Precious metals: more than 80% purity gold only)

NOTICE

- The following articles can not be imported into Japan:
 - Narcotic drugs, stimulants, psychotropic substances, etc.
 - pistols and revolvers (excluding parts for them), machine guns, cannons, all types of ammunition.
 - Comberbail, airsoft, or infrared articles of color, film, bank cards.
 - Articles which injure public security or morals. (e.g. obscene or immoral materials, (e.g. pornography)
 - Articles which infringe upon intellectual property rights (e.g. in patents, designs, trademarks copyrights, etc.)
- No one shall bring firearms/swords into Japan without proper permission to possess them.
- Any falsification in the declaration is subject to punishment in accordance with the laws and regulations concerned.

- **Pet** – please visit for details www.maff-aqs.go.jp/index.htm
- **Medicine** – please avoid sending medicine via either air or sea shipment
- **Food Items**
 - Basically the customs is strict for food items.
 - Please avoid sending food items / alcohol via air shipment.
 - If you intend to send food items / alcohol, please check with us first.
 - In case food items are in the shipment, inspection will be carried out at the clearance. (US\$80)
 - For any inquiry to our office, please provide details regarding each food item (e.g. rice, canned 'tuna', etc..) so that we can provide accurate information
 - Meat products are prohibited.
 - Milk products - highly recommended to avoid sending milk products in any shipment. Inspection may be costly and time consuming, and could cause delays to clearance of the shipment.
- **Implementation of ISPM No.15** <http://www.pps.go.jp/english/index.html>
- **Other**
 - Packing List with dirty handwriting has higher risk of inspection.
 - Brand new furniture - Basically we do not assemble brand new furniture.
 - During the clearance - Basically shipper has to be in Japan during the clearance.

Q: How long does it take from the vessel arrival date to delivery date?

- > Sea Shipment: 7 working days
- > Air Shipment: 3 working days

Note: Above varies by shipping line, smooth customs procedure, and whether all necessary documents are available or not.

Q: We would like to send Air and Sea shipments to Tokyo. Where is the best POE / APOE?

- > Air shipment:
 - Please arrange APOE NARITA. Please check for delivery to locations other than Tokyo.
- > Sea shipment:
 - Please arrange POE YOKOHAMA, since shipments are cleared at Port of Yokohama.
 - If shipment arrives at Port of Tokyo, transportation charge from Tokyo to Yokohama will be incurred.

Q: How many bottles of alcohol can be included in HHGS shipment to Japan?

- > Approximately 80 bottles for FCL shipment.

Note that there is ***NO GUARANTEE***, as the decision depends on the each customs officer. Only three bottles (750 ml x 3) will be duty free if shipper declared a customs form.

Q: Is it possible to send food items / alcohol via air shipment?

- > This is *not suggested* since customs for air shipments are more strict than sea shipment.
- > It is better not to send any food items via air. Certain foods are prohibited to import: Meat product including beef jerky, sausage and ham.

Q: VISA has not yet been issued. Can shipper receive his/her shipment?

- Shipper can receive his/her shipment under the following condition:
 - Shipper is in Japan.
 - Shipper's company in Japan issues a letter to confirm that VISA is currently being processed.
 - Other necessary documents for normal customs clearance are completed.

Q: Does shipper have to be in Japan when his/her shipment arrives?

- YES. Please ask our office if there is an issue with this matter.

Q: Is the Customs Form C No.5360 important for clearance in Japan?

- YES. Without the Customs Form, shipper is required to prepare a separate apology letter written to the Customs Office.
- It is also important for shippers to declare 200,000 yen value worth of new items in the shipment duty free, plus 3 bottles of alcohol also duty free.

Q: Is Wooden Packing Material allowed?

- Yes, although note that Fumigation Certificate will be enforced for all Wooden Packing Materials in all Japan Sea and Air ports effective April 1, 2007.